

Appendix 2 : Risk Register for the Draft Submission Oxford Local Plan 2045
 Regulation 19

Title	Risk description	Opp/ threat	Cause	Consequence	Date Raised	Owner	Gross		Current		Residual		Comments	Controls				
							I	P	I	P	I	P		Control description	Due date	Status	Progress %	Action Owner
Project Delays	The timetable for the Local Plan production is very tight- any delay will result in the council not having an upto date development plan for longer	Threat	Delays could result from lack of agreement at Council	Lack of agreement would result in delay to consultation and submission of the Plan	28/11/2025	Director of Planning and Regulation	3	3	3	2	3	2	Reduce risk by ensuring portfolio holder and lead cabinet members making all parties aware of timetable and key dates well in advance and monitor progress. meeting with portfolio holders, group leaders and members in advance of council meetings to identify issues	Reduce				Director of Planning and Regulatory
External delays: delays to process	There is potential for unanticipated delays in document production owing to evidence base gathering not being completed or ready to support examination.	Threat	Delays may be a result of a number, or combination, of factors (for example, external agencies or consultants) maybe unable to fit in with timescales, issues may be more complex to understand/resolve than anticipated, or there may be a lack of resources available to complete the programme).	Lack of agreement would result in delay to consultation and submission of the Plan	28/11/2025	Director of Planning and Regulation	3	3	3	2	1	1	Reduce risk by ensuring all parties are aware of the timetable and key dates for Plan's submission in advance, and anticipated date of hearings. Deal with issues in a timely manner.	Reduce				Director of Planning and Regulatory
Opposition and Plan being found unsound by the Inspector	If the Plan is found to be unsound or to have failed legal tests, it will either need time spent to make it sound or it will need to be withdrawn and re-started. This would result in considerable delays to adoption and the council would have to determine applications in the absence of an up to date development plan for longer, resulting in reliance on the NPPF and the presumption in favour of sustainable development.	Threat	The legal process may not have been fully followed or the Plan failing against one of the tests of soundness.	Plan production would need to be restarted which would be costly and delay implementation of the Plan's strategy	28/11/2025	Director of Planning and Regulation	3	3	3	2	3	1	Follow procedures as with Plans found sound and seek legal advice through the Plan preparation process, look to apply best practice principles and advice on soundness issues and only submit when confident that all the proper plan preparation process has been followed and the correct evidence gathered to inform the plan strategy.	Reduce				Director of Planning and Regulatory

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